



Board Meeting Minutes

Board Conference Call

January 13, 2021

Attendees

- Antonella Bonfanti
- Daniela Currò
- Randal Luckow
- Taylor McBride
- Brian Meacham
- CK Ming
- John Polito
- Wendy Shay [Partial]
- Rachael Stoeltje
- Juana Suarez [Partial]

Also Attending

- Laura Rooney

Meeting opened at 8:05am (Pacific): RStoeltje, president, presiding, a quorum was present.

Meeting Minutes

Motion: **Approve the Minutes from the December Meeting**
Motion by CMing, second by DCurrò

Vote: **Motion passes.**

Antonella Bonfanti – Yes	CK Ming - Yes
Daniela Currò – Yes	John Polito - Yes
Randal Luckow - Yes	Rachael Stoeltje - Yes



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Taylor McBride – Yes
Brian Meacham - Yes

Juana Suarez - Abstain

Action Item: LRooney will post final Minutes to the website.

Action Item: TMcBride will post Minutes to Basecamp and notify members.

AMIA Budget Update

The Board reviewed the current budget worksheet, noting that AMIA's primary revenue streams include membership, events, and sponsorship. There will be significant deficit for the fiscal year (ending June 2022) that the Board prepared for during its pandemic planning. The Board discussed the need to rebuild sponsorship, continue diversifying revenue, and carefully plan for the 2022 conference, with a goal of building reserves to cover two years of operating income.

National Film Preservation Board (NFPB) Grants

There are currently four NFPB projects underway for 2021/22. Updates include –

Preservation for Filmmakers. Caleb Allison has been hired as the project manager and work is underway to include three webinars/workshops and outreach to film communities.

Mentorship Pilot. Ashley Franks-McGill has been hired as the project manager. She will work with the Pathways Fellowship mentorship coordinator and Task Force subcommittee to ensure that the two programs are cohesive.

Oral Interviews/Technologies. Project manager has not yet been named. The project will include training webinars and up to six interviews with technologists in the field.

Local Television Database. Caroline Frick is working with the LTV Task Force to use data that has been collected over the past three years to build a searchable database.



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WShay joined the call at 8:33am (Pacific)

Institute of Museum and Library Services (IMLS) Grant: Pathways Fellowship

The Pathways Fellowship application is due to open in February. The Task Force is developing a list for outreach to ensure broad distribution. Internship host sites are finalizing with their applications as well. Both the Curriculum and Mentorship managers will begin in February.

Board Meeting Schedule

The Board discussed its meeting schedule for 2022.

JSuarez left the call at 8:58am (Pacific)

Development

The Board brainstormed revenue development, including sponsorship, donations, membership, online education, and other potential streams.

The Board discussed ideas exploring ways to offer new benefits to members and sponsors, outreach to potential donors, increase awareness of AMIA and its membership, and work to identify foundation contacts.

Action Item: RStoeltje will put together an advancement subcommittee for sponsorship development.



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Awards, Scholarships, and Travel Grant Programs Review

In light of the new Community Agreement and work that AMIA has done over the past five years to advance our EDI goals, the Board is undertaking a review of the criteria of these programs to ensure they reflect our current and our aspirational ethos. The Board reviewed each program, noting that language should be added to AMIA's governance documents in relation to in the nominations process. Any revisions will be reviewed with the Awards Committee before implementation.

Action Item: CMing, JPolito, and LRooney will draft language to discuss with the Awards Committee.

Online Learning

The program manager for the Online Learning Project submitted a report for the Board's review.

2022 Events

The Board discussed 2022 events and plans for the 2022 conference. Currently there are proposals from hotels in Philadelphia and Pittsburgh. Both proposals are based on typical conference attendance, with high room blocks and significant food and beverage guarantees. The hotels are holding to attrition clauses at this point.

In addition to the uncertainty surrounding COVID, the Board discussed concerns that travel budgets have been curtailed and many institutions have yet to lift restrictions on staff travel. The Board agreed to survey members and past attendees in the Spring to gauge potential attendance before signing a contract.

Meeting adjourned at 12:00pm (Pacific)
