

Accessibility Policy

Accessibility and Inclusion Statement

AMIA is committed to making its annual conference, events, and online spaces accessible and inclusive. Toward this objective, the Association has implemented the following measures.

For conferences and events:

- Conference App - The annual conference app provides information on the schedule, maps for navigating the conference space, and alerts for any programming updates
- Gender Neutral Restrooms - At least one gender neutral restroom will be made available at all in-person events
- Quiet Room - A quiet room will be made available for in-person events, where possible
- Presenter Guidelines - All AMIA presenters are asked to follow the AMIA's [Accessibility Guidelines for Presenters](#)
- Captioning will be enabled for online events using the Zoom platform
- Transcripts will be provided for online presentations when they can be automatically generated
- Wheelchair accessibility - All in-person events are held in wheelchair accessible venues

For the website and online spaces. AMIA aims to comply with all [Web Content Accessibility Guidelines](#) (WCAG) 2.0 guidelines:

- PDFs will be checked for Accessibility prior to posting to the Website
- Image descriptions and Alt Text
- AMIA-hosted videos will have captioning

Accessibility Accommodation Requests

AMIA is committed to providing equal access in all areas of the association, including the annual conference and all other in-person and online events.



When budgeting for the conference, AMIA will earmark a line in the budget specifically for event accessibility. These funds will be used flexibly to meet the specific needs of attendees, which will likely vary from year to year. Valid uses of these funds might include, but are not limited to American Sign Language (ASL) or other interpretation, rental of assistive devices, or transportation to a nearby conference venue like an offsite reception or plenary.

We will make these accommodations directly with attendees, and we ask that needs be communicated no later than the six weeks prior to the starting date of the conference to give us time to make arrangements. In order to accommodate as many attendees as possible, per-person caps on this funding will be implemented and may vary year to year.

Accommodation Request Form

To submit an accommodation request for an AMIA conference or event, please fill out this request form: <https://amia.link/accessibility>

We ask that you submit any accommodation requests a minimum of six weeks in advance of the conference or event.

Resources:

- <https://silentfilm.org/events/accessibility/>
- <https://www.asaecenter.org/about-us/diversity-and-inclusion/asaec-meetings-accessibility-policy>
- <https://www.adahospitality.org/accessible-meetings-events-conferences-guide/book>

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- <https://www.diglib.org/dlf-events/2016forum/guide-to-creating-accessible-presentations/>
 - <https://www.w3.org/TR/WCAG20/>

