



Board Meeting Minutes

Board Call

February 12, 2020

Attendees

- Snowden Becker
- Melissa Dollman
- Dennis Doros
- Andrea Leigh
- Regina Longo
- Randal Luckow
- Taylor McBride
- John Polito
- Teague Schneiter

Also attending

- Laura Rooney

Meeting opened at 9:05am (PST): DDoros, president, presiding, a quorum was present.

Meeting Minutes

Motion: **Approve the Minutes from the January 10/11 Meetings, with noted changes.**

Motion by JPolito, second by TSchneiter

Vote: Motion passes unanimously.

Action Item: LRooney will post final Minutes to BCamp and to the website.

Action Item: TMcBride will post notice to members via AMIA-Member.

Code of Conduct Revisions



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The Board reviewed the changes approved to the Code of Conduct and the Code of Conduct Procedures document during the January meeting to ensure all revisions were reflected in the documents.

Action Item: LRooney will post final document to the AMIA website.

Action Item: T McBride will post notice to members via AMIA-Member.

IMLS Grant Proposal

IMLS has invited AMIA to a full proposal for the “Intentional Transformation: The AMIA Inclusion Fellowship Program” project. There will be a call with the grant officer that will include SBecker, TSchneider, M Ulinskas, and LRooney who were instrumental in the summary proposal submission.

The full proposal is due March 30th. The potential of this grant is outlined in a grant developer proposal submitted by AMIA and with that in mind, the Board agreed to allocate \$1,000 to hire a grantwriter for this proposal.

Motion: **Approve up to \$1,000 to hire a grantwriter to complete and submit the full IMLS grant proposal on behalf of AMIA.**
Motion by TSchneider, second by SBecker

Vote: Motion passes unanimously.

Updates

CEA Task Force. TSchneider and SBecker will send invitations to join the CEA Task Force.
Elections Committee. Wendy Shay has stepped down from the Committee. The Board hasn’t received any expressions of interest in serving on the Elections Committee so far.

Membership Fee Structure

The Board reviewed the membership fee structure discussed at the January meeting.



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Motion: Approve a change to the AMIA membership fees, restructuring them to reflect a sliding scale similar to event fees, incorporating a rate for retired members and a bridge rate for those who are unemployed.

Student Member	\$65
Retired Members	\$65
GDP International	\$65
Bridge Rate*	\$65
New Professional	\$125
Mid-Level	\$155
Senior-Level	\$185
Supporter	\$250

** available to renewing current members who are unemployed and may be exercised in two, nonconsecutive years:*

Motion by SBecker, second by MDollman

Vote: Motion passes unanimously.

Action Item The Board will work through Basecamp on the timeline, rollout, and language for the announcement/

Awards Working Group

The board agreed to establish a working group to create a recommendation for an AMIA Awards program covering restoration and preservation. The group will identify potential awards, collaborations, mechanisms for nominations and voting, action items, and timelines, using the suggestions in the worksheet outlines from 2019 and 2020.

The Awards Working Group will make recommendations to the Board by June 1, 2020 and will be chaired by DDoros.

Board DEI Liaison



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Following up on recommendations resulting from the Advocacy and Field Surveys, the Board agreed a DEI Liaison position on the Board would help to ensure that the Board and the Committees and groups within AMIA continues its work to make AMIA a more diverse, equitable, and inclusive organization.

Motion: **To establish a DEI Liaison on the Board each year. The function of the Board's DEI Liaison is to work with Board members to ensure that the Board continues its work to make AMIA a more diverse, equitable, and inclusive organization. The Liaison will also work and to identify ways AMIA can contribute to making the broader archival field more diverse, equitable, and inclusive.**

Motion by TSchneiter, second by T McBride

Vote: Motion passes unanimously.

Action Item TSchneiter agreed to serve as the Board's first DEI Liaison.

Development Call

The Board discussed potential areas of discussion for the development call scheduled for February 19.

Meeting adjourned at 11:01am (PST)