



Board Meeting Minutes

Conference Call

June 17, 2019

Attendees

- Melissa Dollman
- Dennis Doros
- Casey Davis Kaufman
- Andrea Leigh
- Randal Luckow
- Taylor McBride
- Yvonne Ng
- John Polito
- Teague Schneiter

Also attending

- Laura Rooney

Meeting opened at 9:03am (PDT): DDoros, president, presiding, a quorum was present.

Updates

JTS 2019

AMIA is a co-organizer of JTS 2019 in Amsterdam. Registration is opening this week and the program is set and will be published in July.

World Day for Audiovisual Heritage

The theme for 2019 is “Engage the Past Through Sound and Images.” The intention is to keep the theme moving forward, with a different focus/tag each year. CAAA is currently working on a short video of interviews highlighting the importance of preservation and access to audiovisual heritage. Other projects aligned with WDAVH are the 24 Hour Home Movie Project and the National Day of Service.

Online Education

The CEA Task Force will be presenting a report to the Board by the end of Summer. This will include recommendations for online education.

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Surveys Schedule

The Board agreed that extending the Field Survey annually would offer a snapshot of salary information each year and the ability to see trends moving forward. This survey would be open to members/non-members.

The Board also discussed a schedule for regular member surveys to provide information about education, skills and skillsets, titles and responsibilities. This would help in evaluating needs for webinars, workshops, and event content as well as gathering information about hiring practices and the challenges navigating the field.

The Board expressed the need to develop a stated privacy policy for all data collected (who has access to the data, how it is store, and how long it is kept) and the need for anonymity in survey results.

Advisory Board

CDKaufman and DDoros have developed a draft list of potential Advisory Board members. The Advisory Board's first focus will be in the area of development and marketing (for both the profession and for AMIA). Board members will review and add to the potential list.

AMIA Awards

The Board discussed adding an Awards program that honors work in the field of preservation to raise the profile of archivists and archives in the public eye. The Awards would be differentiated by the career achievement awards currently offered.

The Board agreed to form a working group to explore and provide recommendations on potential award criteria, formation of award jury(s), possible collaborative partners, annual list, and presentation.

Action Item DDoros, TSchneiter, RLuckow, and LRooney will be on the working group and will propose other names.

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ASN Roadshow Distribution

Following up on the ASN Roadshow premiere, the Board discussed the next steps for the ASN Roadshow's distribution. The Board agreed that as a first year pilot, with the intention of continuing the program next year, distribution fees would be kept at a minimum to encourage more venues to screen the Roadshow. It may be possible to find a sponsor to send the DCP electronically to save shipping costs. A press kit, a website, and a logo will be needed as well as changes to the trailer for final distribution.

The Board has asked that Milestone Films distribute on AMIA's behalf and will outline terms in a Memorandum of Understanding. AMIA will collect all fees.

Action item LRooney will start the process in developing the logo.

Action item LRooney will draft an MOU for the Board's review.

Outreach and Collaboration

The Board discussed collaboration with other conferences through workshops and sessions, as well as online education. Potential outreach to Oral History Association, International Documentary Association, ATALM, and SAA will be explored.

AMIA 2019

Funding for stream of programming on Indigenous collections has been awarded. While the full amount of the funding isn't known, the Board will be able to begin work on the session planning. JPolito and the working group for the DAM stream have finalized two of the four sessions and are continuing their work.

The Conference Committee is finalizing the program for 2019 in Baltimore and the board agreed to hold two program sessions for additional programming with the sessions to be determined.

A potential mini-festival of screenings is being planned at the Parkway . Formal invitations for plenary speakers are being sent.



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AMIA 2020

The cost of renting space at the Conference Center in El Paso would eliminate the ability to provide current levels of food and beverage at the conference. While it is possible a Texas State Grant would mitigate that, the grant is not guaranteed and it cannot be applied for until a contract is signed. The proposal from the hotel is questionable due to the need for Pavilion space.

Action item: LRooney will go back to the El Paso CVB to see what other options there may be.

AMIA Event in Europe 2021

There is a proposal for a mini-event in Europe in Spring of 2021. The Board agreed in principal that this is something we should pursue, with additional work to be done to outline what the event looks like, how it is programmed, how is it funded, and any potential collaborating organizations.

Action item: DDoros and LRooney will continue to follow up.

Advocacy Trip to DC in Conjunction with AMIA 2019

Planning continues for a potential Advocacy trip in conjunction with AMIA 2019.

Adjourned 12:55pm