Board Meeting Minutes

Conference Call
March 21, 2018

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Attendees
- Melissa Dollman
- Dennis Doros
- Casey Davis Kaufman
- Andrea Leigh
- Yvonne Ng
- John Polito
- Teague Schneiter
- Lauren Sorensen

Also attending
- Laura Rooney

Absent
- Jayson Wall

Meeting opened at 9:04am: DDoros, president, presided, a quorum was present.

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Meeting Minutes

Motion:	**Approve the final version of the Minutes from the January 12 and 13 Meeting.** Motion by DDoros, seconded by TSchneiter
Vote:	Motion approved unanimously
Action Item:	LSorensen will post final Minutes to BaseCamp

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Motion: **Approve the Minutes from the February 14 Board Call**
Motion by TSchneiter, seconded by JPolito

Vote: Motion approved unanimously

Action Item: LSorensen will post final Minutes to BaseCamp

Election Committee Roster

Motion: **Approve the Roster of the Elections Committee: May Huadong, Sally Hubbard, James Mockoski, Lorena Ramirez-Lopez, and Wendy Shay**
Motion by MDollman, seconded by YNg

Vote: Motion approved unanimously

The Board wants to thank May Huadong, Sally Hubbard, James Mockoski, Lorena Ramirez-Lopez, and Wendy Shay for serving on the Elections Committee this year.

LTV Task Force Report

The LTV Task Force submitted their report to the Board with a list of next steps for the project. The Board agreed to review the report and the mission of the Task Force and discuss online.

Action item: LRooney will post the original Task Force documents to the Board for review.

Report from CCAAA Meeting

DDoros and LRooney attended the annual CCAAA meeting as well as the International Training Summit (held in conjunction with the CCAAA meeting) earlier this month.   From CCAAA

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Rachael Stoeltje, representing FIAF, is the current chair of CCAAA. She also chairs the Training Summit on behalf of its host, FIAF, bringing a synergy between the two meetings that encourages collaboration.

The key focus of CCAAA is more collaboration between organizations on issues such as training as well as on CCAAA initiatives such as JTS, Archives at Risk, World Day for Audiovisual Heritage, and training.

JTS 2019 is tentative scheduled Oct 2-4, 2019 in conjunction with the IASA Conference in Amsterdam. IASA, FIAF, and AMIA will be CCAAA hosts for the event and working closely with Netherlands Sound & Vision. The Programming and Organizing Committees have now been set and are moving forward with plans.

There is a tentative Archives at Risk Conference planned for 2018, led by FOCAL's Sue Malden and FIAT/IFTA's Brid Dooley. While details are being sorted out, it will likely be held in South America.

The theme for the 2018 World Day for Audiovisual Heritage was adopted – "Your Story is Moving." The CCAAA website will continue to gather the information on activities worldwide and UNESCO will begin to promote the theme as well.

Dr. Fackson Bando of UNESCO's Memory of the World Programme spoke about ways to increase visibility of MOW activities and its registry. Following the meeting, he and the editors of *The Moving Image* were connected in order to explore ways of working with UNESCO and include MOW articles within the journal.

From the AV Training and Outreach Summit, there was significant discussion about programs to train the trainers, the sustainability of workshops, competency frameworks, and information management.

> **Action item:** LRooney will post the notes from both the training summit and the CCAAA meeting for the Board's information.

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Update: CEA Task Force

TSchneiter, CDKaufman, and LRooney are speaking to potential chairs and hope to have those finalized in the next week.

Update: DAS

Nick Gold, the DAS Chair, has finalized the first case study for DAS and has invitations to a number of other speakers and case-studies.   A keynote speaker hasn't been identified yet, and Board suggestions are encouraged.

> **Action item:**   LRooney will post the list of potential   speakers and case-studies to BC3 for review and potential Board ideas.

Update: ATALM & CAW Presentation

The Community Archiving Workshop was approved for the ATALM conference in September.

> **Action item:**   MDollman will coordinate with the CAW group as the conference gets closer on AMIA's support.

Update: Committee Elections

Committee Elections are currently underway. To date, there has not been a chair volunteer/nomination for the Preservation Committee, despite an extension of the deadline. Should no chair(s) be identified, the committee will be inactive.

The Board discussed input from past chairs about the role of the Preservation Committee and its mission and note that project such as webinars could be explored, as well as a discussion about redefining the mission of the committee to focus on technical issues (similar to technical committees in similar organizations.)

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Action item: YNg and LRooney will send a call for chair notice to the full membership on behalf of the Preservation Committee.

Update: DEI Activities

The Board's Committee Working Group is setting calls with committee chairs to follow up on questions posed on the last Committee/Board Call and included in that are questions on DEI activities. These calls will lead up to the next Committee/Board call in April.

Conference Streams

The Conference Committee and Steering Group did an open Call for Stream Proposals. While stream programming has been popular, the Call attempted to meet the key feedback received about streams over the past few years: allow open proposals to be considered for the stream; limit stream programming during the conference. For 2018 streams, curators of each stream must review proposals from the open call for the stream and there will be only two streams during the conference.

The Board accepted the following recommendation from the Conference Steering Group is to approve the following streams for the 2018 Conference:

- **Building, Maintaining and Sharing Regional and Community Archives.** Regional and Community Archives professionals will come together to share knowledge, resources, and tools in a stream designed to foster dialog in a welcoming and open environment. This stream will begin at the foundations, with a discussion about how to start a regional or community archive, and then build from there to consider funding, workflows, outreach and engagement.

- **Open Source Toolkit: Usable Solutions for Audiovisual Archivists.** Open source software solutions are increasingly part of the toolkit used by media archivists. The AMIA community has become an active part of this development, working in collaboration with archival professionals and technologists to build solutions and workflows that can benefit anyone seeking to preserve our audiovisual resources and heritage. This stream will present archival practices using open source technologies,

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often in combination with familiar proprietary tools, that solve problems common to anyone working to preserve and make accessible digital media formats.

The Conference Committee will include these streams in the open call for proposals.

The Board noted that all of the stream topics were valuable and suggested speaking with the proposers about other avenues for programming.

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AMIA Newsletter Name

The website designer has submitted two designs for AMIA's online Newsletter – MDollman and Devin Orgeron (chairs of the Publications Committee) and LRooney will take the Board's feedback to the designer. The Board will post any additional name ideas to BC3.

> **Action item:**   LRooney will set up a poll of the Board on the potential Newsletter names.

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Agenda Items Tabled

The Board tabled the following items for discussion on BC3 or subsequent Board calls: Review Followup: AMIA Listservs; Review Followup: Fiscal Sponsorship Policy; and, NFPB Representation.

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Next Board Call

The next scheduled call (April 25th) will be rescheduled. April 26th is suggested.

> **Action item:**   LRooney will post alternate date to BC3

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The Board call adjourned at 10:42am